

## **Coordination mechanism for public administration<sup>1</sup>**

Coordination mechanism was created for public administration in order to ensure effective coordination of implemented measures in line with Strategic Framework for the Development of Public Administration in the Czech Republic 2014–2020.

One of the sources of financing in the programming period 2014–2020 will be also European Structural and Investment Funds (ESIF), and these will be included especially in the **Operational Programme Employment (OPE)**, specifically its *Priority Axis no. 4 Efficient Public Administration* (TC 11 ESF) and in the **Integrated Regional Operational Programme (IROP)**, specifically its *Specific Objective 3.2 Increasing the efficiency and transparency of public administration through the development of use and quality of ICT systems (TC 2) and 3.3. Support for the acquisition and application of spatial development documents.*

**The coordination mechanism will be set at two levels:**

- supraministerial coordination, strategic level – through the Government Council for Public Administration and Government Council for Information Society
- coordination at the programme implementation level – implementation structure of the OPE and IROP

### **1) Supraministerial coordination, strategic level – the Government Council for Public Administration and Government Council for Information Society**

**The purpose of the involvement of the two Councils in the implementation of the programming period 2014–2020 is consensus-building at the national level to implement measures implemented in the field of public administration and its computerization (financed also from ESIF)**

#### **Government Council for Public Administration (GCPA)**

- **established simultaneously with the approval of the Strategic Framework for the Development of Public Administration of the Czech Republic for the period 2014–2020 on 27 August 2014 (UV 680/2014)**
- it includes representatives of Ministries and self-government, also at the level of Steering Committees (composition of the Council and Steering Committees is defined in the statute)
- all records from both the GCPA and its Steering Committees can be found at <http://www.mvcr.cz/odk2/clanek/odbor-verejne-spravy-doзору-a-kontroly.aspx?q=Y2hudW09OQ%3d%3d> including the Statute and the Rules of Procedure, list of members, minutes, etc.
- The Steering Committees of the Council serves as the working platform to support GCPA activities

**The Council in particular:**

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<sup>1</sup> This is an up-to-date description of coordination mechanism for public administration. Final wording of the coordination mechanism's description will be approved by the CZ government and will thus become binding.

- discusses<sup>2</sup> measures needed to implement strategies in the field of public administration, especially the Strategic Framework for the Development of Public Administration in the Czech Republic 2014–2020 (the "strategic framework"), except the part which deals with the development of eGovernment.
- discusses the schedules of calls and calls<sup>3</sup> for public administration and may comment on individual projects of major importance<sup>4</sup> which are co-financed by the Structural Funds, in particular in terms of their contribution to the public administration of the Czech Republic in accordance with fulfilling the fundamental valid strategic documents in the field of public administration.

#### **Government Council for Information Society (GCIS)**

- was established on 24 November 2014 by Government Resolution no. 961.
- it includes representatives of Ministries and, at the level of Steering Committees, representatives of regions and local self-government (the composition of the Council and Steering Committees is defined in the Statute)

#### **The activities of the Council (either conducted directly or through its committees) include in particular:**

- coordination of the implementation of strategies for the information society, in particular the strategy "Efficient Public Administration and Friendly Public Services" (the "Smart Administration Strategy") and the related projects aimed at improving the efficiency of public administration,
- coordination of the work on the computerisation of public administration based on a strategic document for the development of public administration and e-Government at national level – Strategic Framework.
- discussion of programmes, typical projects and, in cases deserving special attention, schedules of calls and calls<sup>5</sup> focusing on efficient public administration, eGovernment and ICT (including projects funded from the budget after the submission of a feasibility study or project proposal incl. cost-benefit analysis and approval issued by the Department of eGovernment Chief Architect of the Ministry of the Interior).

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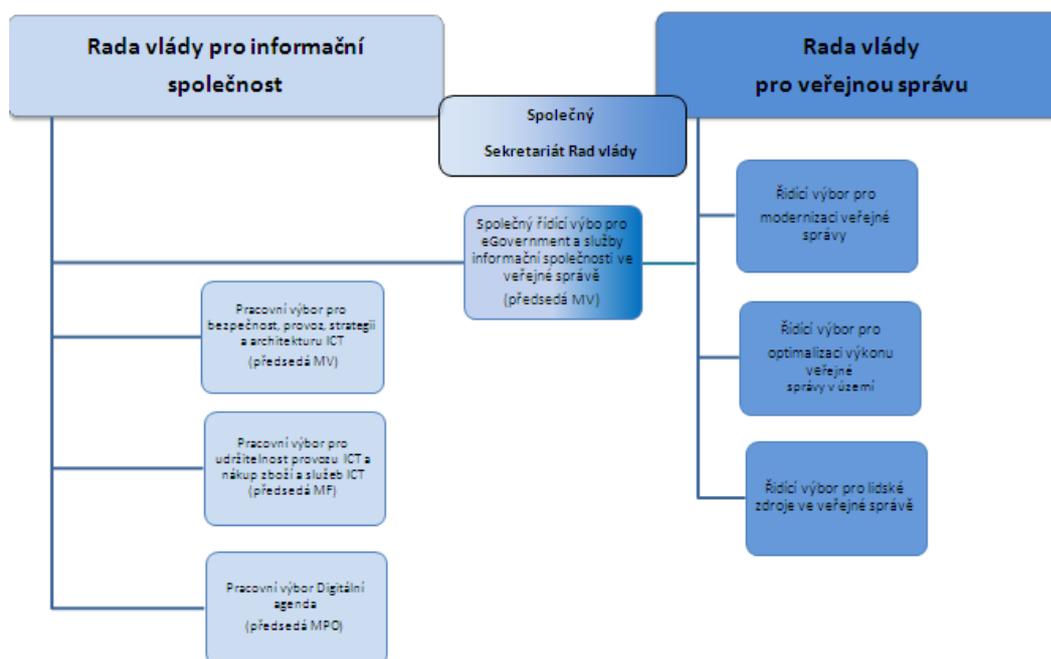
<sup>2</sup> In this respect, it adopts resolutions instructs the Ministries to carry out tasks, etc.

<sup>3</sup> Assesses their general focus

<sup>4</sup> in the sense recommends or not recommends

<sup>5</sup> Assessing their general focus.

**GCPA and GCIS have a common secretariat<sup>6</sup> and one joint Steering Committee for eGovernment<sup>7</sup>; these measures will ensure efficient cooperation and exchange of information, especially in the field of eGovernment.**



*The above diagram shows both Councils and their Steering Committees and the joint Steering Committee for eGovernment and IS services in public administration (chaired by the MoI).*

## 2) Implementation level of the coordination mechanism MA OPE – MA IROP - RESPONSIBLE AUTHORITY

This mechanism ensures cooperation of the relevant ministry in the implementation of the operational programme; it is describes and set in the programming document of the OPE and IROP and will be specified in more detail at the level of bilateral agreements between the competent Ministries and in the managing documentation of operational programmes.

### Cooperation between MA OPE and IROP

A partnership programme at priority axis level will also be established within the OPE (it will be a formalized platform with a Statute and the Rules of Procedure), which will comment on the specific draft text of the call prepared by the MA and on some project proposals. The establishment and activity of the programme partnerships is described in the Workflow 6.A Programme Partnerships, which is part of the management documentation of the OPE. The programme partnership will involve relevant stakeholder, including representatives of Managing Authorities of operational programmes with ties to OPE. It has been agreed that under the priority axis no. 4 of the OPE, the programme partnership will involve a representative of the MA IROP to ensure close working cooperation and

<sup>6</sup> Established within the Department of Public Administration, Supervision and Control of the Ministry of Interior

<sup>7</sup> Until the establishment of the GCIS, the SC for eGovernment falls under the GCPA.

**coordination in areas of intervention of both OPs in public administration. Similarly, a representative of the OPE will be a member of the IROP Monitoring Committee.**

#### **Cooperation between the MA and responsible authority**

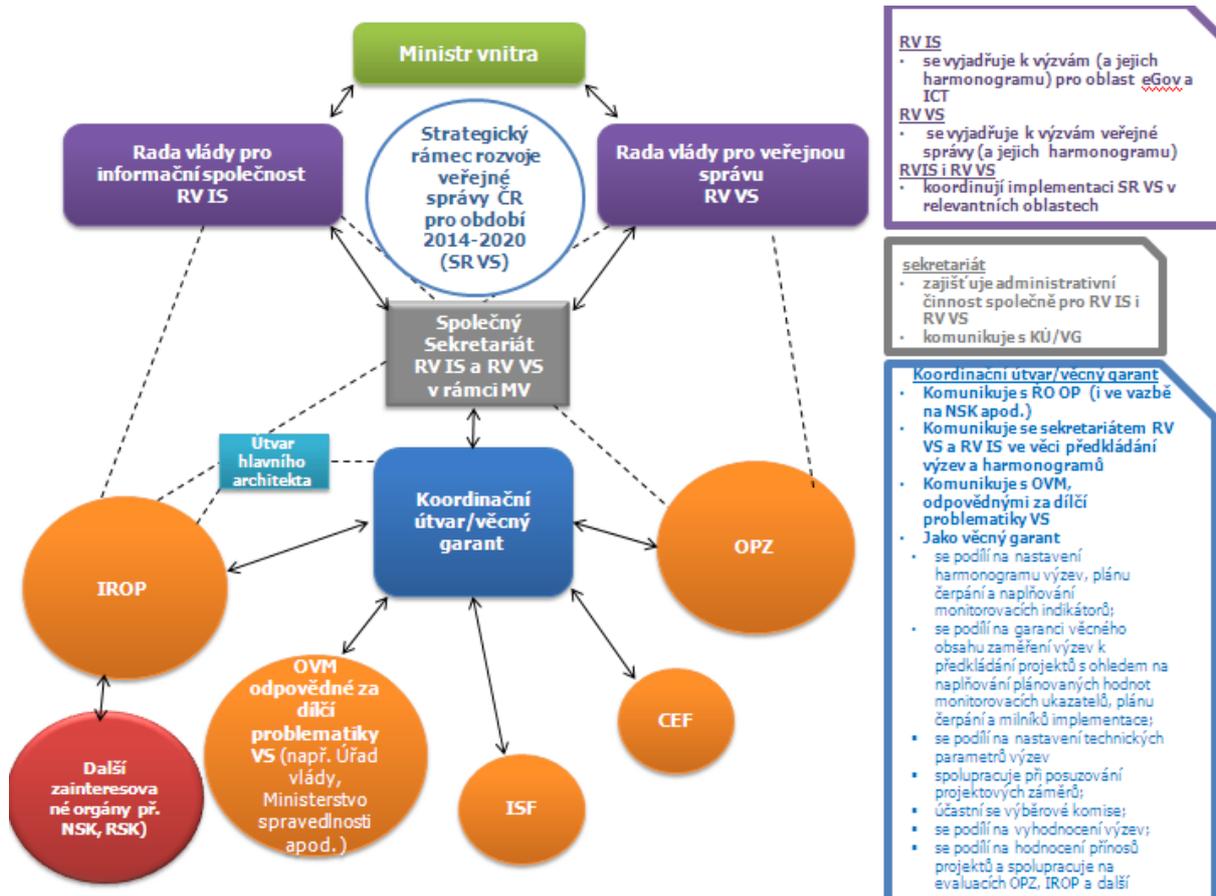
- **Defined in OP programme documents** and further specified in **bilateral agreements and memoranda between the MA and the responsible authority (here the Mol)<sup>8</sup>**
- The responsible authority is mainly involved in:
  - setting the schedule of calls, schedule of drawing and fulfillment of monitoring indicators;
  - guarantee of substantive content of the focus of calls for proposals with a view to fulfilling the planned values of monitoring indicators, drawing schedule and implementation milestones;
  - setting of technical parameters of calls
  - cooperation in the assessment of project proposals;
  - participation in the selection committee;
  - evaluation of calls;
  - assessing the benefits of projects and cooperation on the evaluation of OPE, IROP etc.

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<sup>8</sup> **In the case of OPE**, Memorandum on cooperation in the preparation and future implementation of the Operational Programme Employment has been signed by both ministers, Mr František Koniček a Mr Martin Pecina in November 2013. After the approval of the OPE by the Government on 9 July 2014, negotiations will be launched on the signing of the Agreement between the Mol and MLSA. Earlier, a draft Agreement was also sent in a letter of the Minister of Labour and Social Affairs to the Minister of the Interior of 19 May 2014. The Agreement will be concluded after the approval of the programme by the European Commission.

**In the case of IROP**, a Memorandum has not been signed, but in its Resolution of 9 July 2014 the Government approved the draft Agreement between the Ministry of Interior and the Ministry for Regional Development on the content of the activities of the responsible authority in the implementation of the Integrated Regional Operational Programme 2014-2020, and the relevant Ministers were instructed to sign the Agreement after the approval of the IROP by the European Commission.

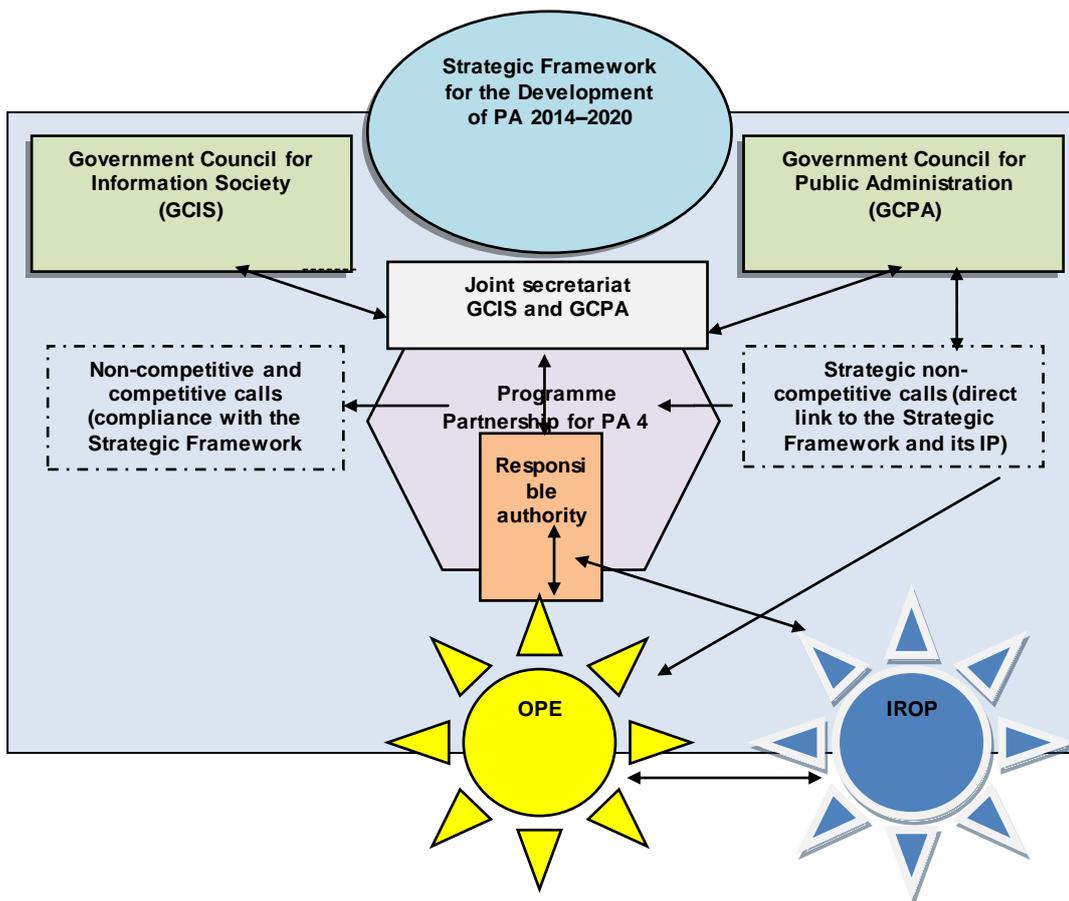
The Agreement provides for the cooperation of the Mol on the setting of the schedule of calls in terms of the schedule of drawing and fulfilment of relevant monitoring indicators; the share on the setting of technical parameters of calls (allocation of funds, determination of the form of the call, territorial focus, specification of eligible applicants and beneficiaries, quantification of indicators, links to strategic documents etc.). Furthermore, the Mol will express its opinion on the substantive content of the focus of the calls and deliver opinions on the relevant specific objectives in terms of compliance with the strategic documents in each area.



The above diagram shows the ensurance of communication between the responsible authority, Managing authorities, Councils of the Government and other bodies and their coverage by the Strategic Framework. The illustration is at the level of subjects, not their internal structure.

### Linking the strategic and implementation levels – setting of communication

- The interior minister acts as the Chairman of GCPA and GCIS
- The joint secretariat of the GCIS and GCPA is located within the Ministry of Interior
- the Ministry of Interior acts as the authority responsible for public administration and its computerization for both OPs
- The Managing Authorities (MRD and MLSA) are members of the GCPA, the ministries are represented in the GCPA structure at the level of Steering Committees
- the responsible authority communicates with the joint secretariat of the GCPA and GCIS and both MAs and vice versa



*The above diagram shows the link of the implementation level – programming partnership of the OPE (including IROP role as a member of programme partnership for PA4) to the strategic level (represented by the two Councils) linked to launching of calls for projects. The arrows indicate the direction of the communication.*